



Human Resources

DATE POSTED: April 15, 2005

REQ. # 05-091

NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 04-15-2005 TO 04-21-2005, but will remain open until filled.

DEPARTMENT/DIVISION
CENTRAL SERVICES
POSITION AVAILABLE
PART TIME CUSTODIAN
OF OPENINGS
2
STARTING SALARY
\$7.58 / hour
COMMENTS
Driving Position
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE 812
PAY GRADE 4
SALARY: \$7.58 - \$11.42
CUSTODIAN

MAJOR FUNCTION: Moderately heavy custodial work involving a variety of housekeeping tasks.

KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:

Knowledge: Knowledge of the materials, methods and equipment typically used in janitorial work.

Abilities: Ability to understand and follow simple oral and written instructions. Ability to make minor repairs and adjustments to cleaning equipment. Ability to establish and maintain effective working relationships with the public and fellow employees.

ESSENTIAL JOB FUNCTION: Scrubs, mops, waxes and polishes floors. Dusts and polishes furniture, washes windows, woodwork, toilets, restrooms and fixtures. Maintains stock levels as required and maintains routine records. Shampoos carpets. Replaces burned out light bulbs. Assists in making simple repairs to equipment furniture. Empties wastebaskets for disposal in dumpster. Cleans up areas around buildings. Assists in moving files, heavy desks and other furniture. Assists in moving offices to various sections of County buildings. Assembles and disassembles various pieces of office equipment such as desks, chairs, file cabinets. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Very frequent use of good near vision, good hearing. Constant walking and standing. Ability to lift occasionally 50 pounds.

ENVIRONMENTAL CONDITION REQUIREMENTS: Constant work inside and outside of library facility in a standing, stooping, bending posture. Some areas of the library facility have high dust levels which may cause allergic reactions.

WORK HAZARDS: Possibility of reactions to certain types of cleaners used in the course of janitorial work.

SAFETY EQUIPMENT USED OR NEEDED: None.

EDUCATION: Graduation from high school or possession of an acceptable, equivalency diploma. A comparable amount of training and experience may be substituted for the minimum requirements.

EXPERIENCE: Considerable experience in domestic or janitorial work

LICENSE, CERTIFICATION, OR REGISTRATION: Valid Florida Driver's License may be required. Maintain a good driving record.

Union ✓	Non-Union	Exempt	Non-Exempt ✓
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